



Harvard Family Research Project  
Harvard Graduate School of Education

## Assessing Family Engagement in Out-of-School Time Worksheet

Prepared for the Community Schools National Forum  
March 11, 2005

Building on current research in family engagement, this worksheet is designed to help you assess the ways in which your program or organization engages families in out-of-school-time hours and to develop new ideas and strategies for strengthening this component of your work. This worksheet can be used in conjunction with our Out-of-School Time Evaluation Snapshot, *Engaging With Families in Out-of-School Time Learning*, available on our website at [www.gse.harvard.edu/hfrp/projects/afterschool/resources/snapshot4.html](http://www.gse.harvard.edu/hfrp/projects/afterschool/resources/snapshot4.html).

	WHAT ARE YOU DOING NOW?	IN WHAT WAYS CAN YOU BE MORE EFFECTIVE?
<b>1. Activities or Strategies That Support Families</b>		
<ul style="list-style-type: none"> <li>▪ Support Services</li> </ul>		
<ul style="list-style-type: none"> <li>▪ Events</li> </ul>		
<ul style="list-style-type: none"> <li>▪ Classes</li> </ul>		

	WHAT ARE YOU DOING NOW?	IN WHAT WAYS CAN YOU BE MORE EFFECTIVE?
<b>2. Activities or Strategies That Support Communication and Relationship Building With Parents</b>		
<ul style="list-style-type: none"> <li>▪ Verbal Communication and Meetings</li> </ul>		
<ul style="list-style-type: none"> <li>▪ Written Information</li> </ul>		
<b>3. Services Parents Offer to Programs</b>		
<ul style="list-style-type: none"> <li>▪ Paid Staff</li> </ul>		
<ul style="list-style-type: none"> <li>▪ Volunteers and Unpaid Staff</li> </ul>		
<ul style="list-style-type: none"> <li>▪ Decision-Making or Organizing Roles</li> </ul>		